



*Rachel's School of Dance*  
638 Klamath Ave  
P.O. Box 963  
Klamath Falls, OR 97601  
(541)273-6130  
(541)331-0538 cell

## *Newsletter September 2018*

Welcome back all returning students and greetings to all of the new families! Just a note to say what a GREAT year end show we had last June; all the dancers did a wonderful job. If you ordered a DVD they are available at the front counter \$25.

### **Class Observation**

There is a new video monitor in the lobby so parents can observe classes without disturbing the flow of class. Open observation will only be the first month and those observing need to be following class guidelines of no conversations on the side during class. Please if you have any concerns talk to Rachel.

### **Reminder to all**

Dancers need to check in with the front desk for attendance and newsletters. Backpacks and clothes need to be taken into the studio with dancer; please do not leave items on the chairs in the lobby. **ALL dancers** need to wait in lobby for their class to be called in the studio, no exceptions.

Tuition is due by the end of the month and there is a payment drop box by the studio entrance door. Any account that carries a balance forward will be subject to removal from class. Please keep communication open and account current.

### **Correct information on Invoices**

Please check your invoice for correct class times for your student/s, check email address, and mailing address. If there is an error, please change and place in the payment box so a new invoice can be created.

## **Student Referrals**

Classes have been filling very well and we do still have a *few class times* open for new students if you friends wish to join our family. New students will be welcome up till Nov or until classes fill.

## **Adult and Teen Class**

Parents and older teen siblings, I have an Adult Ballet on Friday nights from 7:00 – 8:30 pm and an Adult Tap on Tuesday from 7:30 – 8:30 pm these are great fun and just another way you can get a workout in and have a little fun tat the same time. The cost for adult classes is just \$25 a month for one style and if you would like to do both it would be \$35. Adult classes start on Tuesday September 11, 2018

## **Note from Rachel**

As the studio is growing and ever changing it is time to announce that we now have an office manager (Ivy) Kristin Pace. Kristin will be handling the front for us with volunteer scheduling also invoicing and file maintenance. Thank you Kristin.

Thank you to Chris and Janine Henry for helping with the lobby remodel. I love the new space 😊

Thank you Miss Jenn for all your extra work this summer also.